



NAVODAYA KANNADA SEVA SANGHA'S



NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. JULIE THOMACHAN

SUBJECT: ENGLISH

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1.1	Being Neighborly
	2.1	Cherry Tree
	Grammar	
SEPTEMBER	1.2	On To The Summit
	2.3	There is another sky
	4.1	History of English drama
	Writing skills	Expansion of ideas
OCTOBER	2.4	Upon Westminster bridge
	Writing skills	Blog
	Grammar	Interview
NOVEMBER	1.5	Mrs. Adis
	2.5	Nose versus Eyes
	Grammar	
DECEMBER	4.3	Extracts of drama
	2.6	The planners
	Grammar	
JANUARY	4.3	Extracts of drama
	Writing skills	Note Making ,Summary
FEBRUARY	4.3 B	An enemy of the people
	Grammar	

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S

NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. RANJANA MISHRA

SUBJECT: HINDI

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	पद्य-1	प्रेरणा
SEPTEMBER	गद्य-2 ,3	लघुकथाएँ
		पंद्रह अगस्त
	व्याकरण	रस और ,मुहावरे
OCTOBER	गद्य-4,6,5,12	मेरा भला करने वालों से बचाए
		कलम का सिपाही
		मध्ययुगीन कविता
		सहर्ष स्वीकारा है
	व्याकरण	काल
NOVEMBER	गद्य- 7,8	स्वागत है
		तत्सत
	व्याकरण	अलंकार
	विशेष अध्ययन	नुक्कड़ नाटक
DECEMBER	व्यावहारिक हिंदी 14,15,16	हिंदी में उज्ज्वल भविष्य की संभावनाएं
		समाचार जन से जनहित तक
		रेडियो जॉकी
JANUARY	पद्य-9	गजलें
	गद्य-10,11	महत्वाकांक्षा और लोभ
	व्याकरण	अलंकार के प्रकार
FEBRUARY	व्यावहारिक हिंदी 17	ई अध्ययन :नई दृष्टि
	व्याकरण	शब्दसंपदा- समानार्थी, विरुद्धार्थी ,तुकांत शब्द, उपसर्ग ,प्रत्यय

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S
NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANÉ.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. VARSHA BORKAR

SUBJECT: INFORMATION TECHNOLOGY

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST		
SEPTEMBER	1	BASICS OF INFORMATION TECHNOLOGY
	PRACTICAL	1,2,3
OCTOBER		EXAM
NOVEMBER	2	INTRODUCTION TO DBMS
	3	IMPRESSIVE WEB DESIGNING
	PRACTICAL	4,5,6
DECEMBER	3	IMPRESSIVE WEB DESIGNING
	PRACTICAL	7,8,9
JANUARY	4	CYBER LAW
	PRACTICAL	10,11,12
FEBRUARY	1, 2	REVISION
MARCH	3, 4	REVISION
APRIL		

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S



NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. KRISHA JETHWA

SUBJECT: BOOK KEEPING & ACCOUNTANCY

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1	Introduction to Book keeping and Accountancy
SEPTEMBER	2	Meaning and Fundamentals of Double Entry Book keeping.
OCTOBER	3	Journal
	4	Ledger
NOVEMBER	4	Ledger
	5	Subsidiary Books
DECEMBER	6	Bank Reconciliation Statement
	7	Depreciation
JANUARY	10	Single Entry System
	8	Rectification of Errors
FEBRUARY	9	Final Accounts of a Proprietary concern

Sign of Subject teacher

Sign of Head Mistress

ESTD:1969



NAVODAYA KANNADA SEVA SANGHA'S

NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MR. BHAVESH MALEKAR

SUBJECT: ECONOMICS

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1	Basic Concepts in Economics
SEPTEMBER	2	Money
	3	Partition Values
OCTOBER	4	The economy of Maharashtra
NOVEMBER	5	Rural development in India
DECEMBER	6	Population in India
	7	Unemployment in India
	8	Poverty in India
JANUARY	9	Economic Policy of India since 1991
FEBRUARY	10	Economic Planning in India

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S

**NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.
SYLLABUS FOR THE ACADEMIC YEAR 2023-2024**

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. SHRUTIKA RANE

SUBJECT: ORGANISATION OF COMMERCE & MANAGEMENT

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1	Introduction of Commerce & Management
SEPTEMBER	2	Trade
OCTOBER	2	Trade
	4	Forms of business organisation I
NOVEMBER	4	Forms of business organisation I
	6	Institutes supporting business
DECEMBER	5	Forms of business organisation II
JANUARY	7	Business Environment
	8	Introduction to Management
FEBRUARY	8	Introduction to Management
	3	Small Scale Industry & business

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S

NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. SHRUTIKA RANE

SUBJECT: SECRETARIAL PRACTICE

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1	Secretary
SEPTEMBER	2	Joint Stock Company
OCTOBER	3	Formation of a company
NOVEMBER	4	Documents related to the formation of a company
	6	Directors & key managerial personnel of a company.
DECEMBER	5	Members of a company
	7	Company Meetings I
JANUARY	12	Correspondence with statutory Authorities
	8	Company Meetings II
	10	Correspondence with Directors
FEBRUARY	11	Correspondence with Banks
	10	Correspondence with Directors
	9	Business Communication skills of Secretary

ESTD:1969

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S

NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. SEEMA TIWARI

SUBJECT: MATHS-I

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1	Sets & relations
SEPTEMBER	2	Functions
	3	Complex numbers
OCTOBER	4	Sequence & series
NOVEMBER	5	Locus & straight line
DECEMBER	6	Determinants
JANUARY	7	Limits
	8	Continuity
FEBRUARY	9	Differentiation

Sign of Subject teacher

Sign of Head Mistress



NAVODAYA KANNADA SEVA SANGHA'S

NAVODAYA ENGLISH HIGH SCHOOL AND JUNIOR COLLEGE, THANE.

SYLLABUS FOR THE ACADEMIC YEAR 2023-2024

STD/DIV: XI -COMMERCE

NAME OF THE TEACHER: MRS. SEEMA TIWARI

SUBJECT: MATHS-II

MONTH	CHAPTER NO	PORTION
JUNE		
JULY		
AUGUST	1	Partition values
SEPTEMBER	2	Measurement of dispersion
	3	Skewness
OCTOBER	4	Bivariate frequency distribution and chi square statistics
NOVEMBER	5	Correlation
DECEMBER	6	Permutations & combinations
JANUARY	7	Probability
FEBRUARY	8	Linear inequations
	9	Commercial mathematics

Sign of Subject teacher

Sign of Head Mistress